

**CREDIT APPLICATION FORM - STRICTLY CONFIDENTIAL**

Full Trading Name: .....

Delivery Address (unless otherwise advised): .....

.....

Postal Address: .....

PH: ..... FX: ..... Email: .....

## If Sole Trader or Partnership – Principals' Full Names and Addresses

A: .....

B: .....

C: .....

D: .....

## If Registered Company

A. Name ..... A.C.N. ....

B. Registered Office ..... A.B.N. ....

C. Paid Up Capital ..... Date of Incorporation .....

## Directors' Full Names (if Proprietary Limited Company)

A. .... C. ....

B. .... D. ....

Date business commenced: ..... Type of business: .....

Bank: ..... Address: ..... PH: .....

## Trade References (3):

1. .... PH: ..... FX: .....

2. .... PH: ..... FX: .....

3. .... PH: ..... FX: .....

General Manager: ..... PH: ..... Email: .....

Accounts Payable: ..... PH: ..... Email: .....

Purchasing Manager: ..... PH: ..... Email: .....

Credit Limit required or estimated monthly purchases \$ .....

Do you quote an Order No. ....

IWE AGREE to abide by the Account and Trading Terms and Conditions of the Company, as shown overleaf and as varied and notified from time to time. The information as disclosed above is correct to the best of my knowledge.

Name: ..... Signature: ..... Date: .....

**OFFICE USE ONLY**

Comments: .....

.....

Account opened by: .....

# ACCOUNT TERMS

## DIRECTOR'S GUARANTEES:

Where applicant is a registered company a Director's Guarantee may be required under certain circumstances.

## LEGAL COSTS:

Any legal costs, stamp duties or other expenses incurred by the company in respect of opening and maintaining an account in the name of the applicant together with any collection costs, dishonoured cheques fees etc., incurred, shall be paid by the applicant on demand.

## TERMS AND CONDITIONS OF SALE

### GENERAL

The terms and condition of sale for the goods specified on the sales invoice are as follows:

### TERMS OF SALE

Property in the goods the subject of the sale passes to the purchaser at the invoicing store. Freight, insurance and risk are the purchaser's responsibility.

All prices are self price ex-warehouse. Delivery, packaging and insurance, where applicable, may incur additional cost.

The liability of this company for damage, loss, delay, non delivery or for any cause thereof ceases upon release of goods to authorised third party carriers.

Shortages against this invoice will only be considered if reported within 24 hours of receipt of the goods.

Goods must be checked for suitability prior to fitting or preparation. No claim will be considered for incorrect supply against order.

### TERMS OF PAYMENT

Nett cash within 30 days from the end of the month in which the goods are purchased unless otherwise stated.

### RETURN OF GOODS

Goods will only be considered for credit if they are returned in good and resaleable condition, in the original packaging, and when the original invoice number and date of supply are quoted.

Credits may be allowed only upon the following conditions

- A. Goods returned within 30 days of invoice – full credit.
- B. Goods returned between 30 and 60 days of invoice – invoice value less 15%.
- C. If goods are returned after 60 days – no credit (unless by special agreement).

The Following goods cannot be returned for credit under any circumstances:

- A. Any merchandise specifically cut to length.
- B. Any goods specifically made, treated or purchased for the customer.
- C. Any goods damaged or altered in any way by the purchaser.
- D. Any electrical and non-stock lines.

Freight and delivery fees are not eligible for credit.

Freight on returns must be pre-paid. Freight forward will not be accepted.

Acceptance of delivery of goods returned for credit does not signify agreement to issue a credit note. A credit note will only be issued after the goods have been inspected and found satisfactory in the opinion of the company. In the event that a credit note is not issued the customer will be advised and the goods made available to him.

### LEGAL CONSTRUCTION

The construction, validity and performance of any contract arising hereunder shall be governed by the laws in force in the State in which such contract is made.